

PRACTICAL INFORMATION FOR PEOPLE ARRIVING IN PALMA DE MALLORCA.

Information about Palma

The Balearic Islands Archipelago is situated in Southwest Europe, in the centre of the Western Mediterranean basin. The city of Palma is the capital of the Balearic Islands, and is located in the Island of Majorca. The population census of Palma in the year 2000 was 333,925 people, and the total population of Majorca is about 660,000 inhabitants.

The Island of Majorca has an area of 3,640 km² and over 500 kilometres of coastline. The longest distance that can be covered is 120 km, the distance separating the port of Sant Elm from the Formentor lighthouse. The highest point of the island is the Puig Major, 1,443 metres high.

Majorca has a temperate Mediterranean climate, with an annual average temperature of 17°C and annual average rainfall of 450 l/m².

In the Palma City Council and Ministry of Majorca web pages you can find a lot of information about the city and the Balearic Islands in general. Their addresses are: <http://www.a-palma.es> and <http://www.conselldemallorca.net/pais/>; the information is available in Catalan, Spanish, English and German.

Means of transport

Bus

The urban system of transport in Palma is the bus, with several lines within the city itself as well as lines running to other townships near Palma. In the EMT web page (the municipal company of transports) you can find all the information about bus lines, timetables and bus routes. You can access the page through the Council's web: <http://www.a-palma.es>.

A ticket for one urban trip costs 1 euro. You can also buy a card that is valid for 10 trips and costs 7.51 euros.

If you are a resident you can obtain the city card, which works as an electronic card to pay for the bus. Moreover, it gives you a discount, so that you only pay 0.45 euros per trip. If when you apply for the city card you can prove that you are students, then you can get a very special price, so that each route will cost you only 0.30 euros. If you want to obtain the city card, you can phone the Citizen Service number (dial 010) and they will inform you of the centre nearest to your address where you can go and apply for it. Or, if you prefer, you can go directly to the Palma City Council offices, at Plaça de Cort, and process it there. You must take your student card or any other document proving you are

students of the UIB (University of the Balearic Islands) plus two passport-sized photographs.

The bus from Palma to the UIB campus is number 19. During the academic course, there is one bus every 10 minutes. Updated timetables can be consulted at the following address: <http://www.uib.es/secc6/transports/index.html>.

The number 19 bus only runs from Monday to Friday between 7 a.m. and 10 p.m.. At weekends, if you live in the Campus Hall of Residence you can take number 9, from Son Espanyol, which also goes to the UIB on Saturday and Sunday.

The number 19 bus covers two routes:

- 1- Porta del Camp – Av. Gabriel Alomar i Villalonga – Av. Alexandre Rosselló – Plaça d’Espanya – Av. Comte de Sallent – General Riera – Cra. de Valldemossa – UIB Campus.
- 2- Av. Alemanya – Av. Portugal – Pl. del Fortí – C/Ramón y Cajal – Av. Argentina – Passeig Sagrera – Porta del Camp – Av. Gabriel Alomar Villalonga – Av. Alexandre Rosselló – Plaça d’Espanya – Av. Comte de Sallent – General Riera – Cra. de Valldemossa – UIB Campus.

Train

In Majorca there are two train lines:

- One runs from Palma to Sa Pobla going through Pont d’Inca, Marratxí, Santa Maria, Consell, Alaró, Binissalem, Lloseta, Inca, Llubí and Muro. The station is at Plaça d’Espanya, 6, and the telephone information number is 971 75 22 45.
- Another runs from Palma to Sóller stopping at Son Sardina and Bunyola. The station is at Plaça d’Espanya, 2, and the telephone number to ask for information is 971 75 20 51.

Ship

There are six sea companies covering several routes:

COMPANY	ROUTE	CONTACT
Balearexpress	Seta (France) – Palma	davimar@mallorcaonline.com
Baleària	Palma, Dénia, Vilanova, Eivissa.	Tel.: 971 40 53 60
Cape Balear	Cala Rajada – Minorca	Tel.: 902 10 04 44
Iscomar	Port d’Alcúdia – Ciutadella (Minorca)	Tel.: 971 22 91 00
Umafisa Lines	Eivissa – Sant Antoni – Formentera – Dénia	Tel.: 971 19 10 88
Transmediterrànea	Barcelona, Valencia, Palma,	http://www.transmediterranea.es

How to find accommodation

In the Room section of the UIB Accommodation List, you will find advertisements with offers of rooms in flats shared with other students. If there is no advertisement that catches your attention, you can also include your own need there. You can access the UIB Accommodation List by entering the following page:

http://www.uib.es/borsa_uib/habitatge.

On the other hand, you can also stay at the Students' Hall of Residence in the Campus itself. The rooms are individual, have their own bathroom, heating, telephone and connection to the Internet. There is the option of just having bed and breakfast, or you can also have full/half board. Students in the Socrates programme have special conditions that can be consulted at the following address: <http://residencia.uib.es/index.html>

All the information about the Bartomeu Rosselló-Porcel Hall of Residence can be consulted at the following page: <http://residencia.uib.es/index.html> (information available in Catalan, Spanish and English).

The UIB Campus

The UIB Campus is 7.5 km outside Palma, in the direction of Valldemossa. The public means of transport is the bus, specifically line 19, which runs all day, with a high frequency.

In the map of the Campus you can see the position of the different buildings. This is more or less what you can find in each of them:

Anselm Turmeda Building

<i>Degrees</i>	<i>Services</i>
Law	Computer Room
Engineer in Computing	Library
Technical Engineer in Information Systems	Information Technologies Centre
TE in Information Management	Students' Delegation
TE in Telecommunications, specialising in Telematics.	Information and Multimedia Technologies Laboratory
Industrial TE, specialising in Industrial Electronics.	Administrative Services of the Faculty of Law and of the Higher Polytechnic School.

Mathematics	Reprography service
	Bar, cafeteria and canteen

Lecture Theatres

The subjects taught here belong to different degrees. Moreover, there is also the Modern Languages Area belonging to the Language Service.

Arxiduc Lluís Salvador Building

<i>Degrees</i>	<i>Services</i>
Graduate in Tourism	Library
Higher Graduate in Tourism	Administrative Services of the School of Tourism
International Hotel Management	Self-service canteen
	Bar, cafeteria and canteen
	Reprography service

Guillem Cifre de Colonya Building

<i>Degrees</i>	<i>Services</i>
Social Education	Library
Nursing	Reprography Service
Physiotherapy	Administrative Services of the Faculty of Psychology and the Nursing and Physiotherapy School
Teacher Education	
Psychology	
Educational psychology	Bar, cafeteria and canteen

Guillem Colom Casanovas Building

<i>Degrees</i>
Biology
Biochemistry

Mateu Orfila i Rotger Building

<i>Degrees</i>	<i>Services</i>
Economics	Administrative Services of the Faculty of Sciences
Physics	
Chemistry	Bar, cafeteria
	Reprography Services
	Computer Room
	Library and Documentation Service

Ramon Llull Building

<i>Degrees</i>	<i>Services</i>
Business Administration and Management	Library and Documentation Service
Economics	Information Office
Business Studies	Resource Service
Catalan Philology	Audio-visuals
English Philology	Administrative Services of the Faculty of Economic and Business Science, the Faculty of Philosophy and Arts and the University School of Business Studies
Spanish Philology	
Philosophy	
Geography	
History	
History of Art	
Social Work	Reprography Service
	Bar, cafeteria and canteen

Cas Jai

<i>Services</i>
Publications Service
Medical Care Centre
University Pastoral Care

Son Lledó

Chancellor's office
General Secretary
Vice-chancellors' offices

Research Support Office
International Relations Service
Language Service
Injury Syndicate
Students' Service

Eating at the campus

The *Universitat de les Illes Balears* has four canteens and seven cafeterias that are open the whole year round. The cafeterias on the Campus are open from 8 a.m. to 9 p.m., and the canteen service is available between 1 p.m. and 4 p.m. The canteens are in the AnselmTurmeda, Guillem Cifre de Colonya, Son Lledó and Ramon Llull Buildings. The respective canteens offer daily set menus in which you can choose between three first courses, three main courses and desserts; set main courses, pizzas, hamburgers, and sandwiches... The price for the set menu, which includes two courses, a dessert and a drink, ranges from 3 to 6 euros approximately.

Medical Insurance

All foreign students must have medical insurance while studying at the UIB.

Students from countries within the European Union who have social security in their country, must fill in forms E-111 or E-128 for medical cover while abroad. These forms can be found in the public health institutions of their country of origin.

Students from countries outside the European Union must verify whether there is an agreement covering the health system between their country and Spain (this is the case for some countries in Latin America). If such an agreement exists, they must apply for an official document from the health authorities of their country, in order to have medical cover during their stay in Spain.

All students registered at the UIB can use the Medical Care Centre on the Campus. The timetable is from 8 a.m. to 2 p.m. and from 4 p.m. to 8 p.m., and it is located in Cas Jai.

The library

The Library and Documentation Service of the UIB has a collection of over 450,000 books and nearly 3,000 journals under subscription, in addition to numerous documents

in other mediums: microforms, videos, CD-ROMs, diskettes and magnetic tapes. It is possible to access over 800 databases covering all the fields of science and technology, and it is also possible to access 1,500 electronic journals.

The bibliographic resources are catalogued in a computerised system that can be consulted at each library's terminals, or from any computer with a connection to the Internet at the following address: <http://www.uib.es/servei/biblioteca>

There are five libraries on the UIB Campus:

- Anselm Turmeda: Law, Mathematics and Computing.
- Arxiduc Lluís Salvador: Tourism and Catering & Hotel Management.
- Guillem Cifre de Colonya: Education Sciences, Psychology and Nursing.
- Mateu Orfila i Rotger: Biology, Physics, Chemistry, Earth Sciences and Economics and Business Studies.
- Ramon Llull: History, Art, Language and Literature, Philosophy and Social Work.

These libraries are open from Monday to Friday from 8 a.m. to 10 p.m. during term time, from 8 a.m. to 3 p.m. in the Christmas and Easter holidays, and from 8 a.m. to 2 p.m. in the months of July and August.

In order to request a book or publication on loan, you will need your student card.

Student card

The student card can be applied for automatically on formalising the registration. It takes the format of a card with a magnetic band and a photograph of the student. The card can be collected in the lobby of the building in where the lectures are given, generally about fifteen days after registering.

On the other hand, the UIB student card can be used as a debit card and can be used to make payments if it is charged to any branch of La Caixa, Sa Nostra or CAM.

Residence permit

Students from Community countries do not need to make any special arrangements to enter Spain, but can apply for the residence permit.

Students from a country outside the European Community must find out about the need to obtain a visa in order to enter the country before coming.

The residence permit is applied for at the Government Delegation (c/de la Constitució, 2. Palma. Tel.: 971 218 100). The conditions and documentation to present differ according to the country of origin. We recommend you contact the Office of Information, Advice and Orientation for Immigrants Resident in Palma. This is a free council service made up of lawyers and consultants who will tell you how to go about it.

Office of Information, Advice and Orientation for Immigrants Residents in Palma.

C/ de la Corderia, 7. 07002 Palma

Tel.: 971 710 212. Fax: 971 713 994

You must make an appointment, and the timetable is from Monday to Friday from 9 a.m. to 1 p.m., and Mondays, Tuesdays and Thursdays from 5 p.m. to 7.30 p.m.

Sports

The Campus sports facilities include an indoor swimming pool, a gymnasium, tennis, basketball, volleyball and paddle tennis courts, a football pitch and numerous activities and courses that run throughout the year. The timetable is from Monday to Friday from 7.30 a.m. to 10 p.m. For more information you can phone 971 172 554 or consult the following web: <http://www.uib.es/fuguib/esport/>

Moreover, in Palma there are several facilities where you can do sport:

Palau Municipal d'Esports. Camí de la Vileta, 40. Tel.: 971 73 99 41

Poliesportiu Municipal El Molinar. C/ del Capità Ramonell Boix, 81. Tel.: 971 41 04 79

Poliesportiu Sant Ferran. Camí de Ca l'Ardiaca, 5. Tel.: 971 75 50 51

Poliesportiu Son Gotleu. C/ de la Mare de Déu de Montserrat, s/n. Tel.: 971 47 21 11

Poliesportiu Prínceps d'Espanya. C/ del Gremi de Forners, 4. Polígon de Son Castelló.
Tel.: 971 43 25 51

Piscines Son Hugo. C/ Teniente Oyaga, s/n. Tel.: 971 76 46 24

Spanish courses

Students participating in an exchange programme can have access to the free Spanish courses that the International Relations Service organises periodically. At the beginning of the course, a test will be carried out in order to distribute the students in relation to their knowledge of the language. The dates of these tests and the timetables of the lessons change every year, so you should consult them directly at the International Relations Service by phoning 971 173 120 or sending a message to sridir@uib.es

Apart from this, the UIB organises Spanish courses during the academic course as well as during the summer months. You can consult the updated offer with all the necessary information at the web page of the, Modern and Latin Spanish Philology Department: <http://www.uib.es/depart/dfc/cex/presentacion.html>

On the other hand, the Palma City Council arts centres also periodically organise Spanish courses for foreigners. Choose the centre nearest to your house and go there to find out about the courses and activities they offer. They are very economical and have a very varied offer (language courses, computer courses, photography, cooking, ...). The arts centres in Palma are the following:

ARTS CENTRE	ADDRESS	TELEPHONE
El Coll d'en Rabassa	C/ Albuera, 1	971 74 36 23
El Jonquet	C/ del Molí d'en Garleta, 26	971 45 20 81
L'Escorxador	C/ de l'Emperadriu Eugènia, s/n	971 75 08 25
Establiments	Pl. de la Immaculada, s/n, 1r	971 76 82 55
Polígon de Llevant	C/ de la Ciutat de Querétaro, 3	971 24 82 41
El Puig de Sant Pere	C/ de les Corralasses, 4	971 72 02 30
El Rafal Vell	C/ de Pere Ripoll i Palou, 7	971 47 43 32
Sant Jordi	C/ de Paul Bouvij, 31	971 74 20 20
Santa Catalina	C/ de Despuig, 62, 1r	971 28 56 79
Son Ferriol	C/ de Lleó XIII, 63	971 42 95 04
Son Oliva	C/ de José María Usandizaga, s/n	971 20 99 64
El Viver	C/ del Mestre Perosi, 13, 1r	971 47 54 61

Catalan courses

Students participating in an exchange programme can have access to the free Catalan courses that the International Relations Service organises periodically. At the beginning of the course, a test will be carried out in order to distribute the students in relation to their knowledge of the language. The dates of these tests and the timetables of the lessons change every year, so you should consult them directly at the International Relations Service by phoning 971 173 120 or sending a message to sridir@uib.es.

Moreover, you can have access to the Catalan courses offered by the following organisations:

Consorti per al Foment de la Llengua Catalana i la Projecció Exterior de la Cultura de les Illes Balears (Consortium for the Fomentation of the Catalan Language and Foreign Projection of the Balearic Islands' Culture)

Catalan language courses for foreigners

Tel.: 971 17 73 91

Ajuntament de Palma (Palma City Council)

45 hour courses, from October to February and from February to June.

Tel.: 971 76 13 01

Centre d'autoaprenentatge i cursos per a estrangers (Self-learning centre and courses for foreigners)

C/ de Julià Àlvarez, 7. 07004 Palma.

Tel.: 971 76 13 01

Escola Oficial d'Idiomes (Official School of Languages)

Courses from October to June.

Tel.: 971 42 13 14

For more information about the courses available, consult the following address:

<http://www.alu.uib.es/ca/estudiants/cursos/>

Courses available through the Internet

Programa d'Ensenyament de la Llengua Catalana (Catalan language teaching programme)

<http://pelc.uib.es>

Learn Catalan

<http://www.cookwood.com/personal/learncatalan.html>

Exercicis de català per a anglòfons (Catalan exercises for native English speakers)
<http://131.111.162.141/catalan/monzo/>

Learning Catalan on the Internet
<http://catalunya-lliure.com/curs/catala.html>

Guia de conversa anglès-català (English-Catalan conversation guide)
<http://www.ample24.com/slc>

Language exchanges

The UIB Language Service has a language exchange list where you can find somebody to talk with in order to practise languages. You can subscribe to it at the Information Office (Ramon Llull building, electronic address: informacio@uib.es).

How to find out about cultural events

As you will find out when living in Palma, the offer of leisure and free time activities is really extensive. There are a lot of entities that organise concerts, courses, workshops, projections, trips, parties, ... In order to be informed about all the proposals we recommend you pay attention to the notice boards in all the Campus buildings, and also consult the following webs or publications:

- Mallorcaweb: <http://www.balearweb.com> This is a complete cultural agenda of all the events taking place in the island, with the village carnivals, exhibitions, conferences, and so on.
- Vinedefesta: <http://www.vinedefesta.com>. Calendar with the music and theatre offer in Majorca.
- *Youthing*. This is a free publication that is distributed in many different places (bars in Palma, Campus buildings, shops, ...) Here you will find fortnightly information on the offer of concerts, performances, and plays, in Palma.
- *Agenda Cultural de l'Ajuntament*. This is published monthly and compiles all the events organised by the City Council. You can obtain it at the Tourist Information Offices or you can also consult it at the following web page: <http://www.a-palma.es>

Tourist Information Offices in Palma

Central Office
C/ de Sant Domingo, 11

Tel.: 971 72 40 90

e-mail: turisme@a-palma.es

Office in Plaça d'Espanya
Parc de ses Estacions building
Tel.: 971 75 43 29

Office in s'Arenal
Ctra. de l'Arenal, 41 - Camí de les Meravelles
Tel.: 971 26 45 32

Majorca Tourist Information Office
Plaça de la Reina, 2
Tel.: 971 71 22 6

Airport Information Office
Tel.: 971 78 95 56

Consulates in Palma

Country	Address	Telephone
Austria	C/ del Sindicat, 69	971 72 80 99
Belgium	Passeig del Born, 15, 1r C	971 72 80 99
Bolivia	C/ del Gremi de Boters, 24	971 22 44 00
Colombia	Av. de l'Argentina, 57	971 73 57 43
Denmark	C/ de la Unió, 2, 1r 19	971 71 40 97
Dominican Republic	Pl. de Santa Pagesa, 3, pral. 3	971 20 06 00
Finland	C/ de Lluís Fàbregas, 1, 2n L	971 45 24 65
France	Av. de l'Argentina, 45, 1r	971 73 03 01
Germany	10è Passeig del Born, 15, 6è	971 72 29 97
Greece	C/ de Sant Domingo, 8	971 71 22 21
Honduras	C/ de Can Serinyà, 4, 1r	971 72 55 23
Hungary	Passeig de Mallorca, 36, sobreàtic	971 71 88 82
Iceland	Camí de Son Toells, 42, 1r	971 40 33 07
Ireland	C/ de Sant Miquel, 68, 8è	971 71 92 44
Italy	Passatge de Joan XXIII, 6, 2n 2a	971 72 42 14
Liberia	C/ de l'Ametller, 20	971 27 41 65
Luxembourg	C/ de Joan de Cremona, 5, 1r	971 71 62 12
Monaco	Urb. Son Garrit, edif. Llebeig, 4	971 79 34 49
(The) Netherlands	C/ de Sant Miquel, 36, 6è	971 71 64 93
Nicaragua	Urb. Sa Torre (Llucmajor)	971 74 19 36
Norway	C/ de la Unió, 2, 3r 28	971 71 08 09
Peru	C/ de Can Gater, 3	971 72 54 90
(The) Philippines	C/ de Sta. Catalina de Siena, 2, 2n	971 71 73 88

Sweden	C/ de la Unió 2, 3r 28	971 72 54 92
Switzerland	Hotel Arabella Sheraton (Son Vida)	971 60 67 51
Tunisia	Camí del Corb Marí, 29	971 40 24 58
(The) United Kingdom	Pl. Major, 3 d	971 71 20 85
(The) United States	Av. de Jaume III, 26, 1r	971 72 50 51
Uruguay	Pl. Major, 1, 2n	971 71 55 69

Telephones of interest

Citizen Service: 010
 Directory enquiries: 1003
 Emergency: 112
 Fire brigade: 080
 Police: 091
 Radio Taxi: 971 75 54 40

In order to phone Majorca from outside Spain, you must dial: 00 34 971 -----.